

Notification of the Department of Health

On Training Programmes for Public Health Officials
in Pursuance of the Public Health Act B.E. 2535 (A.D. 1992)
B.E. 2562 (A.D. 2019)

Whereas it is deemed expedient to arrange a training programme for public health officials in pursuance of the Public Health Act, B.E. 2535 (A.D. 1992), in accordance with the training curriculum and duration required by the Department of Health.

By virtue of the provisions of Clause 8 of the Notification of the Ministry of Public Health on Appointment of Public Health Officials in Pursuance of the Public Health Act B.E. 2535 (A.D. 1992), B.E. 2562 (A.D. 2019), the Director-General of the Department of Health hereby issues this Notification as follows:

Clause 1. This Notification shall be referred to as “Notification of the Department of Health on Training Programmes for Public Health Officials in Pursuance of the Public Health Act B.E. 2535 (A.D. 1992), B.E. 2562 (A.D. 2019)”.

Clause 2. This Notification shall come into force on the date immediately following that of its promulgation in the Government Gazette.

Clause 3. The Notification of the Department of Health on Training Programmes for Public Health Officials in Pursuance of the Public Health Act B.E. 2535 (A.D. 1992), B.E. 2561 (A.D. 2018), dated 24 October 2018 shall be repealed.

Clause 4. In this Notification,

“Programme” means a training programme for public health official in pursuance of the Public Health Act, B.E. 2535 (A.D. 1992), which consists of lesson topics, course syllabus, duration, and result evaluation methods as described in the attachment annexed hereto;

“Training agency” means

- (1) Department of Health;
- (2) Department of Local Administration;
- (3) Provincial Public Health Office, or Provincial Office of Local Administration, or Local Administrative Organisation that has notified the Department of Health;

(Translation)

(4) Any agency approved by the Department of Health to act as a training agency providing training programmes for public health officials;

“Participant” means government officials, or State officials appointed as public health officials, who are required to participate in the training programme set forth in Clause 8 of the Notification of the Ministry of Public Health on Appointment of Public Health Officials in Pursuance of the Public Health Act B.E. 2535 (A.D. 1992), B.E. 2562 (A.D. 2019).

Chapter 1

Notification Criteria and Request for Approval

To be an Agency Providing Training Programmes for Public Health Officials

Clause 5. Prescribing that Provincial Public Health Office, or Provincial Office of Local Administration, or Local Administrative Organisation which is to provide a training programme for public health officials shall notify the Department of Health by specifying numbers of batches, training location, as well as training curriculum to be provided for public health officials, along with a list of plenary speakers who possess qualifications set forth in Clause 13, as the case may be.

In providing the training programme under paragraph one, criteria, training procedures, training curriculum, and qualifications of plenary speakers delineated herein shall be complied with.

Clause 6. The agencies approved by the Department of Health to be an agency providing training programmes for public health officials are as follows:

- (1) Public or private educational establishments which offer legal courses encompassing public health and environmental health, or equivalents;
- (2) Government agencies registered as a juristic person;
- (3) State enterprises in accordance with the Labour Relations Act;
- (4) Juristic persons established in accordance with the Civil and Commercial Code, the Public Company Act, other laws concerning establishment of juristic person of which an objective is to provide training programmes for public health officials.

Any agency under paragraph one that is desirous to be a training agency shall submit the Department of Health a request for approval. In this regard, such agency is required to possess qualifications according to Clause 7 and shall submit a request according to Clause 8.

(Translation)

Clause 7. The agency approved by the Department of Health to be an agency providing training programmes for public health officials shall possess qualifications as follows:

- (1) Have at least one personnel to be responsible for training management;
- (2) Have plenary speakers who possess the qualifications required in Clause 13;
- (3) Provide training materials of which the contents and details align with public health official training curriculum and are not less than those required by the Department of Health.

Clause 8. For the notification criteria or request for approval, it prescribes that the agency shall submit the Public Health Law Administration Centre of the Department of Health, or any entity entrusted by the Department of Health, a request in accordance with the attachment annexed hereto.

Clause 9. It prescribes that the Director-General of the Department of Health, or any entity entrusted by the Director-General of the Department of Health, shall review the submitted request for further approval and issue a certificate to certify the approved agency as a training body for public health officials within fifteen days from the date the request and supplemental documents are submitted.

Chapter 2

Training Procedures, Training Curriculum, Plenary Speakers, and Result Evaluation

Clause 10. In providing training for public health officials, the followings shall be carried out by the training agency:

- (1) Provide a full-time training programme as required by Clause 12;
- (2) Provide participant assessment and evaluation according to the attachment annexed hereto;
- (3) Issue a certificate of the public health officials in pursuance of the Public Health Act, B.E. 2535 (A.D. 1992), upon completion of the training programme for participants who achieve training requirements according to the attachment annexed hereto;
- (4) The training agency shall produce a summary report of participant evaluation and submit it to the Department of Health within one year from the training date.

Clause 11. In providing training for public health officials, the training agency shall prepare a training room in order to accommodate not more than eighty participants per batch.

Clause 12. A training course for public health officials in pursuance of the Public Health Act, B.E. 2535 (A.D. 1992), shall comprise of theoretical learning and practical training of

(Translation)

which the duration shall not be less than thirty hours as described in the attachment annexed hereto, and shall be of at least the following topics:

- (1) Laws and protection of rights, freedoms, environment, and health of people, as well as principles, intents, and structure of the mechanism of the Public Health Act;
- (2) Substantive laws and execution guidelines and compliance with the Public Health Act;
- (3) Experience in execution of the Public Health Act;
- (4) Practical training on execution of the Public Health Act;
- (5) Principles and management of environmental health;
- (6) Academic principles of sewage and waste disposal control in accordance with the Public Health Act;
- (7) Academic principles of nuisance management in accordance with the Public Health Act;
- (8) Academic principles of food and water sanitation control in accordance with the Public Health Act;
- (9) Academic principles of business hazardous to health control and management in accordance with the Public Health Act;
- (10) Evaluation of health and environmental effects in accordance with the Public Health Act;
- (11) Other topics.

Clause 13. Plenary speakers of each topic listed under Clause 12 are required to possess any of the following qualifications:

- (1) Obtain at least a bachelor's degree in law, public health, science, and be responsible for the Public Health Act or environmental health related tasks, or hold a position of, or be appointed by a local official as a public health official for no less than five years;
- (2) Be responsible for the Public Health Act related or environmental health related tasks of the Department of Health, Provincial Public Health Office, and equipped with experience in the field of public health or environmental health laws for no less than five years;
- (3) Be a university lecturer who possesses experience in giving lectures on public health or environmental health laws related courses for no less than five years.

Clause 14. Participants are required to be present in all training sessions and to achieve at least 60 percent of the post training assessment.

(Translation)

Participants who fulfill the criteria delineated under paragraph one shall thereby be entitled to a training certificate of public health officials in pursuance of the Public Health Act, B.E. 2535 (A.D. 1992).

Announced on the 11th Day of February 2019

Panpimol Wipulakorn

Director-General of Department of Health

(Translation)

Training Programme
Public Health Official in Pursuance of the Public Health Act, B.E. 2535 (A.D. 1992)

Topics	Scope of Curriculum	Teaching Approaches/Methods	Duration (hours)
1. Laws and protection of rights, freedoms, environment, and health of people, as well as principles, intents, and structure of the mechanism of the Public Health Act.	1) Concepts to employ laws as a right and freedom protection tool for the environment and health of people. 2) Public rights and freedoms on the environment and health which are protected by the Constitution. 3) History and revolution of the Public Health Act. 4) Principles and intents of the Public Health Act by materialising the connections between the intents of the Public Health Act and protection of public hygiene and environmental health. 5) Structure and mechanism of the Public Health Act by indicating the overall image of substantive laws and systemic correlation and mechanism of the Public Health Act. 6) Roles of relevant parties in accordance with the Public Health Act. - Corresponding persons and organisations to the Public Health Act	- Lecture - Exemplification - Discussion	4 hours

(Translation)

Topics	Scope of Curriculum	Teaching Approaches/Methods	Duration (hours)
	<ul style="list-style-type: none">- Minister of Public Health- Public Health Committee- Appeal Committee- Case Settling Committee- Bangkok Public Health Committee- Provincial Public Health Committee- Director-General of the Department of Health- Local officials- Entity entrusted by a local official- Business operator/people sector/private sector		
2. Substantive laws and execution guidelines and compliance with the Public Health Act.	<p>- Explicate substantive laws of specific chapters that are related to environmental health, roles and power of local officials and public health officials, i.e.:</p> <p>Chapter 3 Sewage and Waste Management</p> <p>Chapter 4 Building Sanitation</p> <p>Chapter 5 Nuisances</p> <p>Chapter 6 Animal Raising or Grazing Control</p> <p>Chapter 7 Businesses Hazardous to Health</p>	<ul style="list-style-type: none">- Lecture- Exemplification- Discussion	6 hours

(Translation)

Topics	Scope of Curriculum	Teaching Approaches/Methods	Duration (hours)
	<p>Chapter 8 Marketplace, Food Selling Place, and Food Storage Place</p> <p>Chapter 9 Distribution of Goods in Public Place or Way</p> <p>Chapter 10 Authority and Duties of Local Officials and Public Health Officials</p> <p>Chapter 11 Certificate of Notification</p> <p>Chapter 12 License</p> <p>Chapter 13 Fee and Fine</p> <p>Chapter 14 Appeal</p> <p>Chapter 15 Penalties</p> <p>In this regard, the curriculum shall cover 4 parts as follows:</p> <p>(1) Essence/definition of provisions and roles/power of local officials and public health officials, and those appointed for the enforcement of the provisions under Chapter 3 to Chapter 9, as well as Chapter 10.</p> <p>(2) Substantive laws that connect to other relevant laws are to ensure that the enforcement of the Public Health Act (Chapter 3 to Chapter 9) shall be more efficient. For</p>		

(Translation)

Topics	Scope of Curriculum	Teaching Approaches/Methods	Duration (hours)
	<p>example, Factory Act, Enhancement and Conservation of National Environmental Quality Act, Building Act.</p> <p>(3) Provisions related to license issuance process and procedures, certificate of notification, designation/collection of fees by correlating to relevant laws.</p> <p>(4) Provisions that concern process and procedures of issuance of orders, appeals, settlement by correlating to the Administrative Procedure Act, B.E. 2539 (A.D. 1996), and penalties for each offense in accordance with Chapter 10 to Chapter 15.</p>		
3. Experiences in execution of the Public Health Act.	<p>Experiences in execution of the Public Health Act are as follows:</p> <ul style="list-style-type: none">- Control of activities/businesses in accordance with Chapter 3 to Chapter 9- Nuisance Management- Issuance of license/certificate of notification- Issuance of administrative orders- Settlement of fine	<ul style="list-style-type: none">- Group discussion- Exemplification- Discussion <p>(Representatives from the Department of Health, Public Health Law Administration Centre, Local Government, or</p>	3 hours

(Translation)

Topics	Scope of Curriculum	Teaching Approaches/Methods	Duration (hours)
	- Filing a lawsuit in the field of the Public Health Act	Provincial Public Health Office)	
4. Practical training on execution of the Public Health Act.	Practical training on execution of the Public Health Act is as follows: 1) Issuance of license, certificate of notification - Acceptance of requests, application review, business examination prior to an issuance of license, issuance of license - Acceptance of requests for an issuance of certificate of notification, application review, issuance of certificate of notification - Fees and fine - Principles in determining fees for licenses and certificates of notification - Settlement of fine 2) Complaint and nuisance management - Acceptance of complaints - Investigation - Summarisation based on facts and legal provisions	- Group work activity, 10-15 persons each, in actual locations or simulated situations based on instructions of the exercise. - Presentation - Comments and suggestions	4 hours

(Translation)

Topics	Scope of Curriculum	Teaching Approaches/Methods	Duration (hours)
	<ul style="list-style-type: none">- Reports to local officials- Settlement of fine		
5. Principles and management of environmental health.	<ul style="list-style-type: none">- Significance of environmental health- Scope of environmental health tasks- Impact from environmental health problems- Domestic environmental health lessons	Lecture	1 hour
6. Academic principles of sewage and waste disposal control in accordance with the Public Health Act.	Academic principles of sewage and waste disposal control in accordance with the Public Health Act are as follows: <ol style="list-style-type: none">1) Academic principles in the control of general waste management in accordance with ministerial regulations, notifications, etc.2) Academic principles in infectious waste management control in accordance with ministerial regulations, notifications, etc.3) Academic principles in the control of infectious waste management or community hazard prevention in accordance with ministerial regulations, notifications, etc.	Lecture	4 hours

(Translation)

Topics	Scope of Curriculum	Teaching Approaches/Methods	Duration (hours)
	4) Academic principles in the control of sewage management in accordance with ministerial regulations, notifications, etc.		
7. Academic principles of nuisance management in accordance with the Public Health Act.	Academic principles of nuisance management in accordance with the Public Health Act are as follows: 1) Academic principles in complaint examination 2) Tool usage 3) Summarisation of examination 4) Nuisance management in accordance with the Notification of the Ministry of Public Health on Criteria, Procedures, and Conditions for Announcement of Nuisance Control Areas, B.E. 2561 (A.D. 2018)	Lecture	3 hours
8. Academic principles of food and water sanitation control in accordance with the Public Health Act.	Academic principles of food and water sanitation control in accordance with the Public Health Act are as follows: 1) Academic principles in food and water sanitation control. 2) Academic principles in marketplace control in accordance with ministerial regulations, notifications, etc.	Lecture	3 hours

(Translation)

Topics	Scope of Curriculum	Teaching Approaches/Methods	Duration (hours)
	<p>3) Academic principles in food selling place control in accordance with ministerial regulations, notifications, etc.</p> <p>4) Academic principles in the control of businesses of category 3 in accordance with the Notification of the Ministry of Public Health on Businesses Hazardous to Health, B.E. 2558 (A.D. 2015).</p> <p>5) Academic principles in water standard control in accordance with the Public Health Act.</p>		
<p>9. Academic principles of business hazardous to health control and management in accordance with the Public Health Act.</p>	<p>Academic principles of business hazardous to health control and management in accordance with the Public Health Act are as follows:</p> <ol style="list-style-type: none">1) Pet related businesses2) Animal and animal product related businesses3) Medicine, medical supplies, medical equipment, cosmetics, cleaning product related businesses4) Agriculture related businesses5) Metal or mineral related businesses6) Vehicle, machine, and machinery related businesses7) Wood and paper related businesses	<p>Lecture</p>	<p>3 hours</p>

(Translation)

Topics	Scope of Curriculum	Teaching Approaches/Methods	Duration (hours)
	8) Service providing businesses 9) Weaving businesses 10) Rock, soil, sand, cement, or the like related businesses 11) Petroleum, chemical petrol, coal, coke coal, and other chemical substances related businesses 12) Other businesses		
10. Health and environmental impact assessment in accordance with the Public Health Act.	1) Academic principles in designation of type or size of businesses, and formulation of criteria, procedures, and conditions to be aligned with by the applicant prior to license issuance in accordance with said Notification of the Ministry of Public Health. 2) Criteria for public hearings according to said Notification of the Ministry of Public Health.	Lecture	2 hours
Total			33 hours

(Translation)

Evaluation

It is required that all participants shall attend all training sessions and achieve at least 60 percent of total score in training assessment.

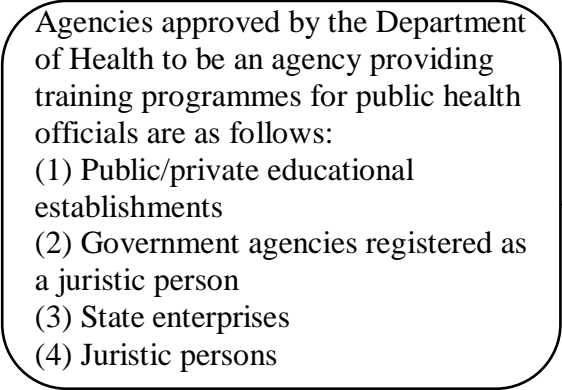
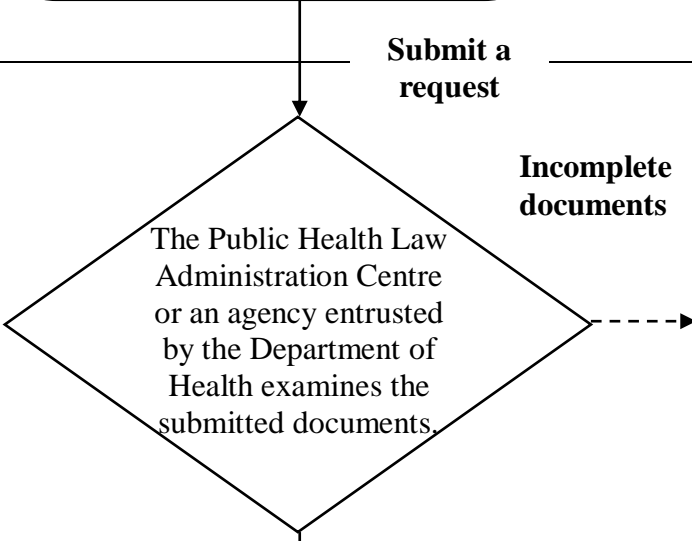
Theoretical Section

80 multiple choice questions, totaling 80 points, within a duration of 1 hour.

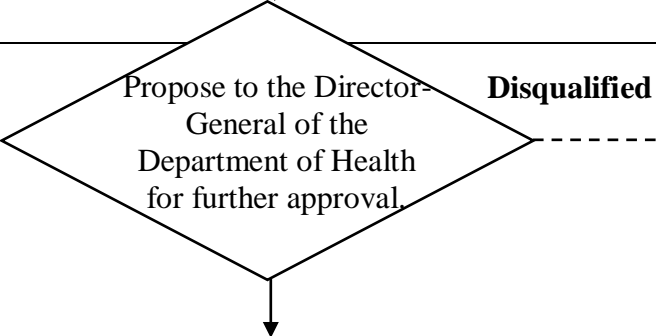
Topics	Duration	Number of Questions	Score
1. Laws and protection of rights, freedoms, environment, and health of people, as well as principles, intents, and structure of the mechanism of the Public Health Act.	4 hours	10 items	10 points
2. Substantive laws and execution guidelines and compliance with the Public Health Act.	6 hours	15 items	15 points
3. Experiences in execution of the Public Health Act.	3 hours	10 items	10 points
4. Practical training on execution of the Public Health Act.	1 hour	5 items	5 points
5. Academic principles of sewage and waste disposal control in accordance with the Public Health Act.	4 hours	10 items	10 points
6. Academic principles of nuisance management in accordance with the Public Health Act.	3 hours	5 items	5 points
7. Academic principles of food and water sanitation control in accordance with the Public Health Act.	3 hours	10 items	10 points
8. Academic principles of business hazardous to health control and management in accordance with the Public Health Act.	3 hours	10 items	10 points
9. Health and environmental impact assessment in accordance with the Public Health Act.	2 hours	5 items	5 points
Total	29 hours	80 items	80 points

(Translation)

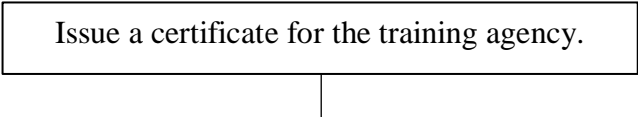
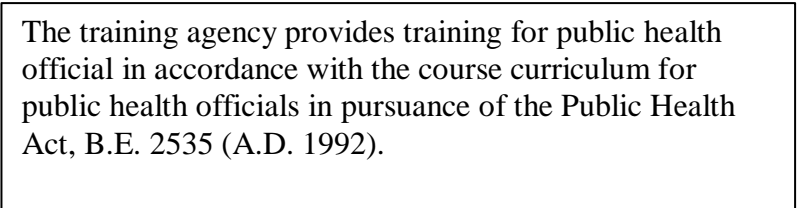

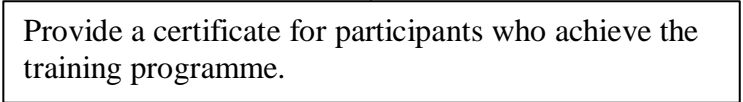
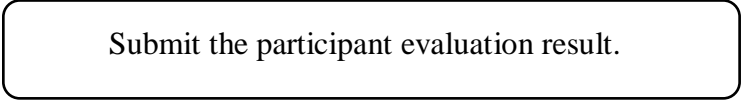
Process to Submit a Request for Approval to be a Public Health Official Training Agency to the Department of Health

No.	Process Diagram	Proof	Duration
1	 <p>Agencies approved by the Department of Health to be an agency providing training programmes for public health officials are as follows:</p> <ul style="list-style-type: none">(1) Public/private educational establishments(2) Government agencies registered as a juristic person(3) State enterprises(4) Juristic persons	-	-
2	 <p>Submit a request</p> <p>The Public Health Law Administration Centre or an agency entrusted by the Department of Health examines the submitted documents.</p> <p>Incomplete documents</p> <p>Complete Documents</p>	<ol style="list-style-type: none">1. Training agency application form.2. Certificate(s) of being an organisation or juristic person.3. Objectives of the agency or juristic person.4. Letter of Authorisation.5. A map to the training location.6. Training manager appointment letter.7. Short list and credentials of plenary speakers together with training topics to be approved.8. Certificates/letters of confirmation to be plenary speakers.9. Resumes of plenary speakers.	30 days

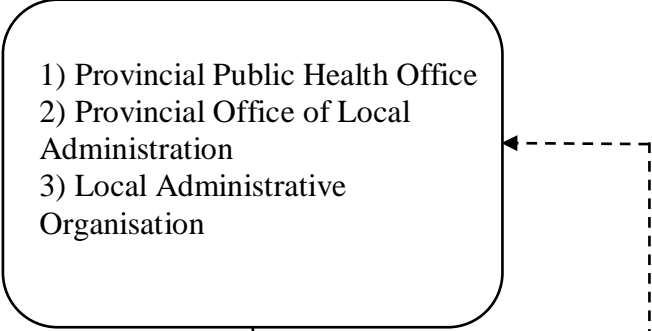
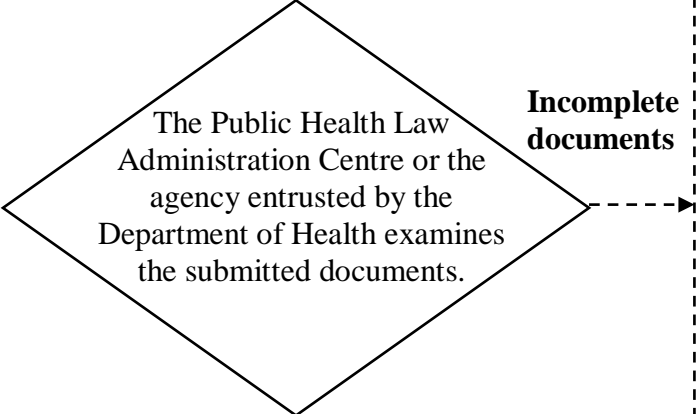
(Translation)

		<p>10. Training materials and manuals in accordance with the course curriculum provided for public health officials in pursuance of the Public Health B.E. 2535, (A.D. 1992).</p> <p>11. Training plans and objectives.</p> <p>12. A sample of the certificate to be provided for participants who achieve the training programme.</p> <p>13. Any one of plenary speaker's certificates specified under Clause 13 of the Notification of the Department of Health on a Training Programme for Public Health Official in Pursuance of the Public Health Act B.E. 2535 (A.D. 1992), B.E. 2562 (A.D. 2019).</p> <p>14. A form to provide names of successful participants, which is to be submitted to the Department of Health.</p>	
3	 <p>Propose to the Director-General of the Department of Health for further approval.</p> <p>Disqualified</p>	<p>A letter submitted to the Director-General of the Department of Health for further approval on training agencies.</p>	30 days

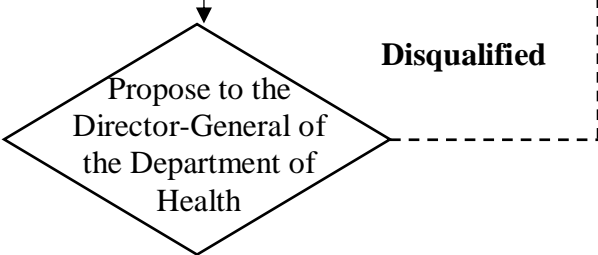
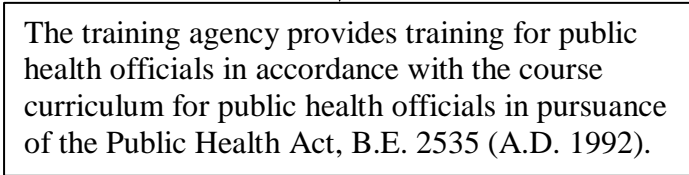

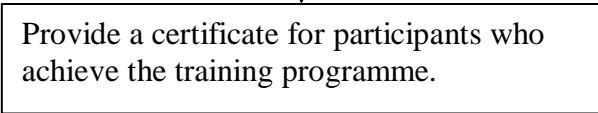
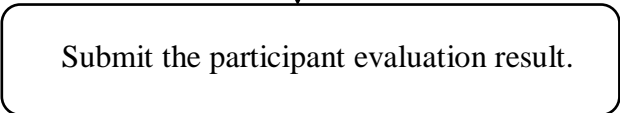
(Translation)

4	<p>Issue a certificate for the training agency.</p> 	Certificate of training agency.	15 days
5	<p>The training agency provides training for public health official in accordance with the course curriculum for public health officials in pursuance of the Public Health Act, B.E. 2535 (A.D. 1992).</p> 	Training materials and manuals in accordance with the course curriculum for public health officials in pursuance of the Public Health B.E. 2535, (A.D. 1992).	33 hours
6	<p>Training evaluation</p> 	- Theoretical knowledge exercise.	2 hours
7	<p>Provide a certificate for participants who achieve the training programme.</p> 	- Certificate for successful participants who achieve the programme.	-
8	<p>Submit the participant evaluation result.</p> 	Submit a summary of participant evaluation to the Public Health Law Administration Centre or the agency entrusted by the Department of Health based on the form required.	1 year

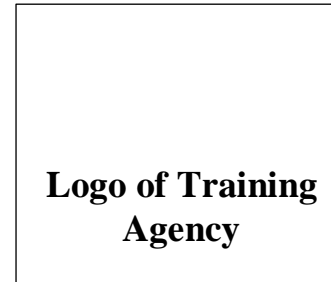
(Translation)

No.	Process Diagram	Proof	Duration
	 <p>1) Provincial Public Health Office 2) Provincial Office of Local Administration 3) Local Administrative Organisation</p>	-	-
	<p>Notify</p>  <p>The Public Health Law Administration Centre or the agency entrusted by the Department of Health examines the submitted documents.</p>	<p>1. A document indicating numbers of training batches. 2. A map to the training location. 3. Training materials and manuals in accordance with the course curriculum. 4. Short list and credentials of plenary speakers.</p>	30 days
	<p>Complete documents</p>		

(Translation)

No.	Process Diagram	Proof	Duration
3	 <p>Propose to the Director-General of the Department of Health</p> <p>Disqualified</p>		30 days
4	 <p>The training agency provides training for public health officials in accordance with the course curriculum for public health officials in pursuance of the Public Health Act, B.E. 2535 (A.D. 1992).</p>	Training materials and manuals in accordance with the course curriculum for public health officials in pursuance of the Public Health B.E. 2535, (A.D. 1992).	33 hours
5	 <p>Training evaluation</p>	- Theoretical knowledge exercise.	2 hours
6	 <p>Provide a certificate for participants who achieve the training programme.</p>	- Certificate for successful participants who achieve the programme.	-
7	 <p>Submit the participant evaluation result.</p>	Submit a summary of participant evaluation to the Public Health Law Administration Centre or the agency entrusted by the Department of Health based on the form required.	1 year

(Translation)



(Training Agency)

Has awarded this certificate to certify that

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Has successfully completed a training programme for public health officials in pursuance of the Public Health Act, B.E. 2535 (A.D 1992)

In accordance with the Notification of the Department of Health on Training Programmes for Public Health Officials
in Pursuance of the Public Health Act B.E. 2535 (A.D. 1992), B.E. 2562 (A.D. 2019).

Issued in pursuance of Clause 8 of the Notification of the Ministry of Public Health on Appointment of Public Health Officials
in Pursuance of the Public Health Act B.E. 2535 (A.D. 1992), B.E. 2562 (A.D. 2019).

Given on.....

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(.....)

Position.....(Head of Training Agency).....